

Mental Health and Psychosocial Network

DRAFT TERMS OF REFERENCE

Stewarding Group

Role: In its initial phase, the MHPSS Network will be guided by group of individuals appointed as stewards for a period of **2 years**. The stewards will function as **trustees of the network's vision**, and are responsible for **driving implementation** in partnership with **2 full-time network hosts*** (* Subject to successful fundraising).

Tasks: During the first **2 years** of network operations the group will be responsible for the following tasks:

1. Establishment of a constitution / governance framework for future
2. Defining network policy, setting short, medium and long term strategy
3. Defining network process, including:
 - Establishing Terms of Reference for network hosts and local networkers.
 - Setting up appropriate systems of accountability for the full range of resources (voluntary and paid time/contributions in kind/finance).
 - Supporting (2) network hosts
4. Setting budgets and fundraising

Commitments: Over 2 years, group members will participate in **quarterly conference calls**, and an **annual face-to-face meeting**. In addition, they would also spend an average of **0.5 working days per month** for network related correspondence.

Financing: Group members participate on an honorary basis. Costs of participation in stewarding group activities will be subsidized, where necessary, by network funds.